

RECONSTITUTION OF THE LEISURE IN-DEPTH SCRUTINY WORKING GROUP

Scrutiny Committee – 15 July 2014

Report of Chief Officer Legal and Governance

Status: For Decision

Key Decision: No

Contact Officer David Lagzdins Ext. 7350

Recommendation to Scrutiny Committee: That Members review the terms of reference and membership of the Leisure In-Depth Scrutiny Working Group to report to the Scrutiny Committee on leisure customer satisfaction and value for money.

Reason for recommendation: to enable a small working group of Members to meet more frequently and report back to the Scrutiny Committee on its findings for consideration.

Introduction and Background

- 1 During the last municipal year the Committee formed an in-depth working group. It is necessary for the Committee to review the need for this working group and confirm the terms of reference and membership.

Leisure Working Group

- 2 At the meeting held on 4 February 2014 (Minute 35) it was resolved that an in-depth scrutiny working group be set up to consider leisure customer satisfaction with particular regard to member and customer retention in the leisure centre fitness gyms and value for money. Final terms of reference were confirmed by the Chief Officer Communities & Business and were:
 - i. To benchmark with other authorities the amount spent by Sevenoaks District Council on the provision of leisure services through the leisure trust
 - ii. To analyse the amount of subsidy per use of the Council's centres paid by the Council to Sencio – if possible in comparison with other authorities as well as over time
 - iii. To assess customer satisfaction with the service provided
 - iv. To assess the retention rates for fitness users, the key profit-making area of the business
 - v. To look at initiatives those are in place or could be put in place to improve income and retention.

- 3 The membership was agreed as Cllrs. Gaywood (Chairman), Mrs Bayley, Mrs Morris, Mrs Purves and Raikes.
- 4 All of the former members are no longer members of this Scrutiny Committee. At Annual Council on 13 May 2014 a clearer line was drawn between the Executive and the Scrutiny Committee by the amendment to the Council's Constitution that 'no members of the Committee may be members of the Cabinet, their Deputies or members of any of the Cabinet Advisory Committees.' Furthermore the Constitution states that 'no member may be involved in scrutinising a decision in which he has been directly involved.'
- 5 Under the Council's Constitution any non executive member may be a member of a working group. As this working group has already met Members may prefer to maintain consistency, however Members may also want to consider whether the membership remains the same considering that it currently consists solely of Cabinet Advisory Committee members.
- 6 For information Cllr Gaywood is on Housing & Community Safety and Local Planning & Environment Advisory Committees; Cllr. Mrs Bayley is on Strategy & Performance Advisory Committee; Cllr. Mrs Morris is on Finance & Resources Advisory Committee, Cllr Mrs Purves is on Strategy & Performance, Finance & Resources and Local; Planning and Environment Advisory Committees; and Cllr. Raikes is on Strategy & Performance and Housing & Community Safety Advisory Committees.

Key Implications

Financial

None directly arising from this report.

Legal Implications and Risk Assessment Statement

In-depth scrutiny working groups are only constituted for a municipal year, and must be reconstituted each new municipal year. Members would only be allowed to claim travel expenses for formally constituted working groups.

Equality Impacts

Consideration of impacts under the Public Sector Equality Duty:		
Question	Answer	Explanation / Evidence
a. Does the decision being made or recommended through this paper have potential to disadvantage or discriminate against different groups in the community?	No	
b. Does the decision being made or recommended through this paper have the potential to promote equality of opportunity?	No	

Consideration of impacts under the Public Sector Equality Duty:		
Question	Answer	Explanation / Evidence
c. What steps can be taken to mitigate, reduce, avoid or minimise the impacts identified above?		

Conclusions

Members should consider whether the the working group should continue to meet, agree the membership and terms of reference.

Background Papers: [Scrutiny Committee – 4 February 2014 - Minutes](#)

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Chief Officer for Legal and Governance